

**Dr. George Johnson School
Academic Advisory Program**

Purpose: To identify students in grades seven and eight who are experiencing academic difficulty and develop a plan with them to improve and experience success.

Process

- The Academic Advisory Program ensures that students who are academically at risk receive the following:
 - Increased levels of time and support
 - The intervention will be timely (i.e. it will occur early in the year)
 - The intervention will be directive (i.e. supports will be during the school day and students will not be allowed to opt out)
- Students are referred to the program coordinator at the beginning of October each year. (See Appendix A)
- The teacher will indicate which subjects require intervention along with current levels of achievement
- To be referred to the program students must meet two criteria:
 - Have grades below 50% in at least two subjects
 - Currently working on grade level outcomes
- The advisor first helps students to set goals and then monitors their progress toward those goals. (See Appendix B)
- The goals should be short term as well as long term.
- The advisor meets with the student on a regular basis (weekly) to monitor their academic improvement plan. Focusing on evaluating and identifying short-term goals.
- The advisor will secure and arrange the supports the student requires to meet their goals. (i.e. extra time / tutors)
- The student will be expected to provide evidence of their efforts to achieve their short term goals at each meeting
- The advisor will keep in regular contact with the classroom teacher as part of the monitoring process. The teacher should inform the advisor of any tests or important assignments that are to occur so that planning can occur with the student in advance
- The advisor will informally keep in contact with the student during the week to ensure they are working toward their goals, and the supports that have been arranged are in place.

Evaluation

90% of students referred to the program will obtain passing grades (50%) by years end

Appendix A

Dr. George Johnson School Academic Advisory Program Referral Form

Student _____ Grade _____

Teacher _____ Date _____

Current Levels of Achievement:

(Check the subjects that require intervention and their current mark in that subject)

** Please note students must be experiencing difficulty in at least two subjects to be referred, and currently working on grade level outcomes)*

	Referred	Mark		Referred	Mark
Mathematics			Language Arts		
Science			Social Studies		

Comments: *Please indicate in this section any additional information that will be helpful in identifying the problem and providing the appropriate supports for the student*

For Office Use:

Advisor referred to:

J. Gibbs _____

J. Sarkozi _____

Counselor _____

Other _____

